## DEPARTMENT OF SANSKRIT

## Parulia, Purba Burdwan

#### ICT TRAINING PROGRAMME

#### SESSION 2022-2023

#### REPORT

Name of the Programme: ICT Training

Date:27.09.2022 to 29.09.2022

Time: 11:15 a.m.

Venue: Seminar room (215)

Resource Person: Mrs. Susmita Mondal (Dept. of Sanskrit), Mr. Aniruddha Debnath (Dept. of Sanskrit), Mrs. Pratyusha Ghosh, (Dept. of Sanskrit).

#### No. of Participants:

We organize a special Training cum learning program for our departmental students of Sanskrit entitled as "ICT Training" on 27.09.2022 to 29.09.2022 at 11:15 a.m. at Seminar Hall(N0215). The duration of program was one hour for each day. This particular training was to include the basics of ICT uses. The detailed outcome of this program was-

- How to create an Email-Id, view and send a mail.
- How to access college library digitally and other open libraries.
- How to search and download study materials from National Digital Library.
- How to search and use YouTube.
- Know about SWAYAM and enroll them.
- Basics of Power Point Presentation.

Our endeavour found huge attraction in between the students as they enjoyed the training program successfully. We hope that the basics of ICT skills will help them in future.

Department of Sanskrit Purbasthali College Parulia; Purba Bardhaman

Principal
Purbasthali College
Parulia, Burdwan

#### DEPARTMENT OF SANSKRIT

Parulia, Purba Burdwan

ICT TRAINING PROGRAMME (2022-23)

Date:27.09.2022 to 29.09.2022





Principal
Purbasthali College
Parulia, Burdwan

Department of Sanskrit Purbasthali College Parulia, Purba Bardhaman



# DEPARTMENT OF ENGLISH

Vill + P.O:-Parulia, Dist:- Burdwan, Pin No-713513

Email :- english.purbasthalicollege@gmail.com, Visit us : www.purbasthalicollege.com

## REPORT

1. Name of the programme: ICT Training Programme

2. Organizer: Department of English, Purbasthali College

3. Duration: 3 days

4. Date: 29.07.2022 to 04.08.2022

5. Number of participants: 99 Students of Semester III

6. Venue: Room No. 9

7. Name of resource person: Dr. Soumya Mohan Ghosh, and Mr. Biswanath Bhattacharyya,

Purbasthali College

## Introduction:

An ICT Training Programme was organized by the Department of English, Purbasthali College from 29.07.2022 to 04.08.2022 at 12.00 am at Room No. 9.

## Objective:

- To equip students with fundamental ICT skills essential for academic and professional endeavors;
- To make them familiar with Email;
- To help them learn E-book searching and reading;
- To make them search reading materials from YouTube;
- To master skills for PowerPoint Presentation.

## **Summary of Programme:**

The programme focused on providing students with practical knowledge and hands-on experience in various ICT tools and applications. Key components of the programme included:

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Email Familiarization: Students were introduced to the basics of email communication, including composing, sending, receiving, and managing emails. Emphasis was placed on email etiquette, proper formatting, and the importance of professional communication in academic and professional settings.

E-book Searching and Reading: Participants learned how to effectively search for and access e-books using digital libraries and online repositories. They were guided on techniques for navigating e-book platforms, locating relevant resources for study purposes.

YouTube Reading Materials: Students were taught how to leverage YouTube as a valuable educational resource for accessing reading materials, tutorials, lectures, and other educational content. They learned strategies for searching, filtering, and evaluating YouTube videos to identify credible and relevant information to supplement their learning.

PowerPoint Presentation Skills: The programme included comprehensive training on creating dynamic and engaging PowerPoint presentations. Students learned basic techniques for designing slides, incorporating multimedia elements, structuring content effectively, and delivering presentations with confidence.

Through a combination of interactive workshops, hands-on exercises, and practical demonstrations, the programme successfully equipped students with the necessary ICT skills to excel in their academic pursuits and future professional endeavors. Participants gained confidence in utilizing email for communication, accessing and utilizing e-books for research, harnessing YouTube as an educational resource, and creating impactful PowerPoint presentations for academic presentations and professional projects.

#### Outcome:

After the completion of the Programme, the following results were attained:

- Enhanced proficiency in ICT capabilities
- Acquired familiarity with E-mail usage
- · Proficiency in e-book discovery and reading techniques
- Effective utilization of YouTube for educational objectives
- Mastery of fundamental PowerPoint presentation abilities

Department of English Purbasthali College Parulia, Purba Bardhaman Principal
Purbasthali College
Parulia, Purba Bardhamani

## **Picture Gallery**



Fig. 1. Inaugural Session



Fig. 2. Last Session and Certificate Distribution

Principal
Purbasthali College
Purba Bardhaman,

## Report

## **ICT TRAINING CLASS**

- > Title of the course
- 1. POWERPOINT PRESENTATION
- 2. CORRESPONDENCE THROUGH E-MAIL
- 3. GOOGLE SEARCH ENGINE
- Date and time- 10.09.2022 POWERPOINT POINT PRESENTATION by Mr.Firoj Khan

12.09.2022- CORRESPONDENCE THROUGH E-MAIL by Mr.Mintulal dutta 14.09.2022 - GOOGLE SEARCH ENGINE by Dr.Lipika Ghoshal

- No.of students Enrolled
- 43
- Resource Persons Attended Dr.

Dr.Lipika Ghoshal

Mr.Mintulal Dutta

Mr.Firoj Khan

- Objectives of the course
- 1. Given knowledge about computer
- 2. Give ideas on how to make PowerPoint
- 4. Develop interest in using google searching and Email writing.
- ➤ Course Outcome At the end of this course, everyone understands the importance of power point presentation. They are also interested in writing emails and sending any messages through it. They are also interested in studying by searching on Google.

This course has been completed with great success.

H.O.D Department of Bengali

Purbasthali College Parulia, Purba Bardhaman Principal
Purbasthali College
Parulia, Purba Bardhaman

## Sample Photograph

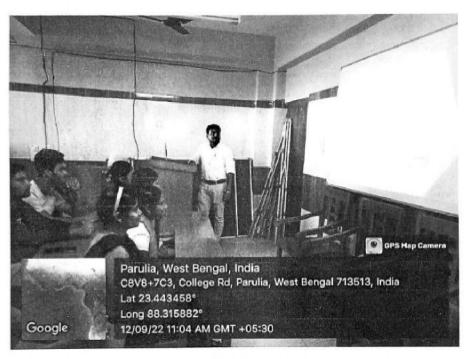


Fig. ICT Training Class on 14.09.2022

H.O.D

Department of Bengali
Purbasthali College
Parulia, Purba Bardhaman

Principal Purbasthali College Parulia, Purba Bardhaman

## DEPT. OF EDUCATION

## **ICT TRAINING PROGRAM**

#### SESSION 2022 -2023

## REPORT

Name Of the Programme: ICT Training

Sub Category: Skill Development Programme

Date: 26.09.2022 to 28.09.2022

Time: 12:15 p.m.

Venue: Rabindra sabha kaksha (N215)

No. of Participants: 45

#### Resource Person Attended:

- 1. Dr. Sukla Bhattacharyya, Assistant Professor & HOD, Department of Education.
- 2. Mr. Srikanta Hazra, State Aided College Teacher-I (SACT-I), Department of Education.
- 3. Mr. Parimal Mandal, State Aided College Teacher-I (SACT-I), Department of Education.
- Mr. Debasish Chakraborty, State Aided College Teacher-II (SACT-II), Department of Education.

Content Summary: An ICT Training programme was organized for the students of Education Department semester I / III/ V, on 26.09.2022 to 28.09.22 at the Rabindra sabha kaksha. The duration of the Programme was 3 hours. The training was related to the basics of ICT uses. The Outcome of the programme was –

- Students know how to create an Email Id, sent a mail or view mail.
- . How to search and use YouTube.
- \* Basics of Power Point Presentation.
- Internet searching
- . E -book searching.

Our Endeavor found huge attraction in between the students as they enjoyed the training program successfully. We hope that the basics of ICT skills will help them in future.

H.O.D

Department of Education Purbasthali College Parulia, Purba Bardhaman Principal

Purbasthali College

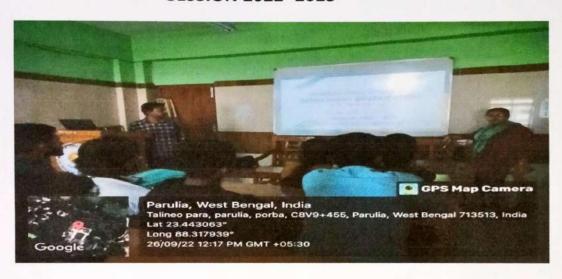
Parulia Burdwan

## DEPARTMENT OF EDUCATION

Parulia, Purba Burdwan

## ICT TRAINING PROGRAMME

**SESSION 2022 -2023** 







H.O D

Department of Education
Purbasthali College
Parulia, Purba Bardhaman

Principal
Purbasthali College
Parulia, Burdwan

## DEPT. OF EDUCATION

## ICT TRAINING PROGRAM

SESSION 2022 -2023

## REPORT

Name Of the Programme : ICT Training

Sub Category: Skill Development Programme

Date: 19.09.2022 to 21.09.2022

Time: 12:15 p.m. to 01.15 p.m.

Venue: Rabindra sabha kaksha (N215)

No. of Participants: 38

#### Resource Person Attended:

1. Mr. Anupam Das, Assistant Professor & HOD, Department of History

2. Mr. Ayan Chakraborty, State Aided College Teacher-II (SACT-II), Department of History.

3. Smt. Santwana Ghosh, State Aided College Teacher-II (SACT-II), Department of

History.

Content Summary: An ICT Training programme was organized for the students of History. Department, on 19.09.2022 to 21.09.22 at the Rabindra sabha kaksha. The duration of the Programme was 3 hours. The training was related to the basics of ICT uses. The Outcome of the programme was -

- Students know how to create an Email Id, sent a mail or view mail.
- How to search and use YouTube.
- Basics of Power Point Presentation.
- Internet searching
- . E -book searching.

Our Endeavor found huge attraction in between the students as they enjoyed the training program successfully. We hope that the basics of ICT skills will help them in future.

Department of History Purbasthali College Parula, Perba Bardhaman Purbasthali College Parulia, Purba Bardhaman.

# PHOTO GALLERY OF ICT TRAINING PROGRAMME(2022-2023)

## **DEPARTMENT OF HISTORY**







Fig. ICT Training Class

H.O.D

Department of History
Purbasthali College
Panilla Purba Rarchaman

Principal Purbasthali College Parulia Purba Bardhaman

# PURBASTHALI COLLEGE DEPARTMENT OF PHILOSOPHY

ESTD: 2009



Vill + P.O:-Parulia, Dist:- Purba Bardhaman, Pin No-713513

Contact No.9474095178

Email :- purbasthalicollege@gmail.com, Visit us : www.purbasthalicollege.com

## REPORT FOR ICT TRAINING PROGRAM

An ICT (Information and Communication Technology) training programme was organized by the Department of philosophy on 25.08.2022, to 27. 08..2022 at Rabindra Savakakhshya to enhance digital skills and knowledge as well as enhance digital literacy for the student of sem. I, III &V (the course cover with basic power point presentation, email, google / Internet use, book searching, YouTube etc,)

Here are the details:

Name of the Programme: ICT training Dates: 25.08.2022, to 27. 08..2022

Time:11.15

Venue: Rabindra Savakakhshya

No of participations:18

Resource Person: Dr. Suchandra Neogi, assistant Professor & H.O.D. Department of

Philosophy

Mr. Manik Das, SACT, Department of Philosophy Mr. Sujal Das, SACT, Department of Philosophy

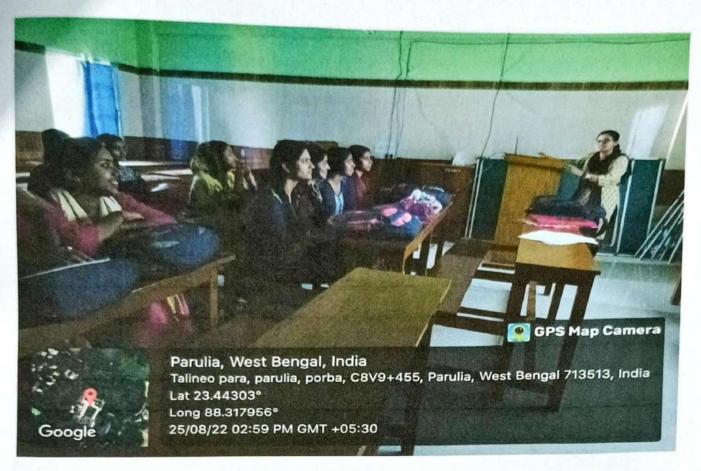
H.O.D

Deptment of Philosophy

PurbasthaliCollege

Principal College Purbasthali Burdwan

H.O.D Department of Philosophy Purbasthali College Parulia, Purba Bardhaman



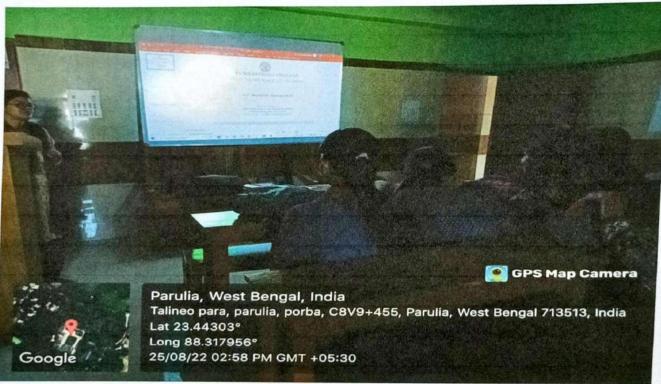
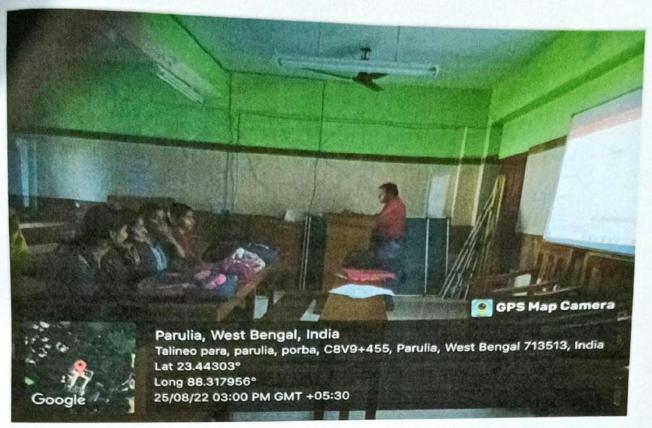
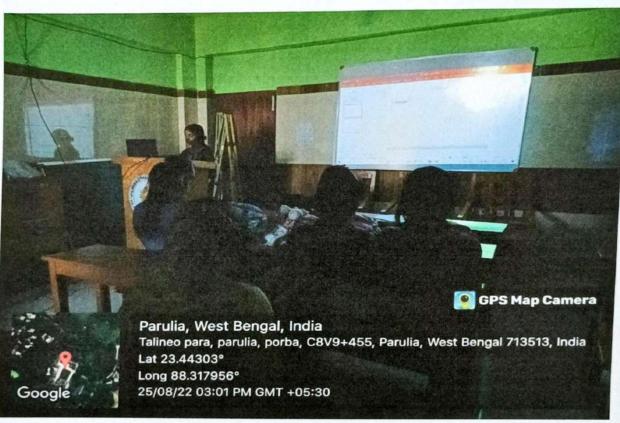


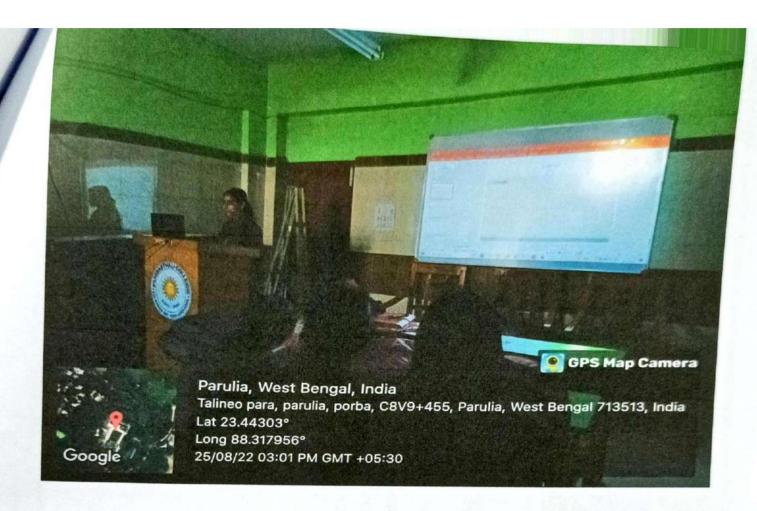
Fig. ICT Training Class

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Principal Purbasthali College Parulia, Burdwan Department of Philosophy
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Department of Philosophy
Purbasthali College
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Parulia, Purba Bardhaman

# DEPT. POLITICAL SCIENCE ICT TRAINING PROGRAM

## REPORT

Session:2022-2023

Name of programme: ICT TRAINING

Sub Category : Skill Development Programme

Date: 20, 23 & 24 September

Time: 12:00 P.M-1:15 P.M

Vanue: ICT CLASS ROME(ROOM-9,N215)

No. of Participants: 29

COURSE CO-ORDINATOR: MR. NIRMAL DAS

COURSE ORGANIZATION : DEPT.OF POLITICAL SCIENCE

#### Course Introduction:

Information and Communication Technology (ICT) programmes play a crucial role in the modernization and advancement of various sectors. This report provides a brief overview of an ICT programme, highlighting its objectives, components, benefits, and impact.

## Objectives of the ICT Programme:

- Enhancing Digital Literacy: The programme aims to improve the digital skills and literacy of individuals, ensuring they can effectively use technology.
- Promoting Access to Information: It seeks to provide easy access to information, particularly in remote areas, bridging the digital divide.
- Empowering Communities: Through training and infrastructure development, the programme empowers communities to harness technology for their development.

## Components of the ICT Programme:

- Training Workshops: Conducting workshops and training sessions on various aspects of ICT, from basic computer skills to 1. Email Handlings
- 18. You Tub searching & reading
- 19. Power Point Presentation

Department of Political Science Purbasthali College

Parulia Purba Bardhaman

- 20. Internet searching
- 21. E -book searching.
- Infrastructure Development: ICT Training providing communities with access to computers, internet connectivity
- Digital Content Creation: Encouraging the creation of digital content, such as educational materials.
- 24. E-Government Services: Implementing platforms for citizens to access government services online, simplifying processes and increasing efficiency.

#### Benefits of the ICT Programme:

- Economic Growth: Improved digital skills lead to increased employability and entrepreneurship opportunities, contributing to economic growth.
- Educational Advancement: Access to educational resources online enhances learning outcomes and opens up new avenues for students.
- Community Development: Empowering communities with ICT tools fosters innovation, connectivity, and overall development.

#### Impact of the ICT Programme:

- Increased Digital Inclusion: More individuals, especially in rural areas, are becoming digitally literate and connected.
- 10. Job Creation: The programme contributes to the creation of jobs in the ICT sector.
- Improved Governance: E-government services lead to transparency, accountability, and better delivery of public services.
- Enhanced Quality of Life: Access to information and services improves the overall quality of life for students.

Conclusion: In conclusion, ICT programmes are pivotal in driving socio-economic development by empowering individuals, communities, and governments with the tools and knowledge to navigate the digital landscape effectively. They play a crucial role in bridging gaps, fostering innovation, and creating a more connected and informed society.

Principal rathall College

H.O.D

Department of Political Science Purbasthali College

Parulia Purba Bardhaman

# DEPT. POLITICAL SCIENCE ICT TRAINING PROGRAM

Session: 2022-2023





Fig. ICT Training Class

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HOD
Department of Political Science
Purfacthal College
Perula Purha College